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To: [General Surgery Residents](#); [General Surgery Research](#)
Cc: [Audra Clark](#); [John Mansour](#)
Subject: Residency Leadership AY 2024-2025
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Hello everyone!

As I mentioned at conference we will now begin accepting nominations for all leadership positions for the next academic year. You can email me with the nominations. You can nominate yourself or others. If you're interested in both class rep and one of the vice/chief positions, you can nominate yourself for both. If you win the vice/chief position you will be out of the running for the class rep spot. Nominations are due by **Friday, February 16.**

We will then vote the following week. I will help put together the ballot, but Drs. Mansour and Clark will be overseeing the voting process.

Below are some details about each position and the eligibility. I recommend you also reach out to the current residents in these positions to get a good idea of what the role entails.

Eligibility for each position:

- Class Reps PGY-1 through 5 - any clinical resident in those classes, including those coming back from dedicated research time
- Research - any dedicated research time resident
- Admin - clinical PGY-5
- Vice admin - clinical PGY-4
- Academic - clinical PGY-3, 4, or 5
- Vice Academic - research resident, clinical PGY2-5
- Wellness - clinical PGY-3-5
- Vice wellness - clinical PGY2-5 or research resident
- DEI committee - PGY2-5, research resident

Roles and Responsibilities: Class reps and admin chiefs will attend leadership meetings every 4-6 weeks; wellness/academic/research/DEI chiefs will also attend leadership meetings but slightly less frequently; required attendance at biannual PEC meeting to discuss rotation feedback. every elected representative is obligated to do 1 medical student orientation lectures/academic year.

Class Rep - act as your voice to leadership, elicit feedback from class members re: concerns to bring to leadership meetings; assist admins in creating schedule; serve as back-up admin roles in case vice/admin chiefs are out/unavailable. PGY4 and 5 class reps can expect to have

additional leadership responsibilities throughout the year.

Research - create research resident coverage schedule each month; coordinate schedules of presentations at major conferences and send to residency; work with research faculty to amass resources/supplies to make the research experience more robust

Admin - create rotation schedule including communication with off-site and off-service rotators, respond to issues re: resident complement and coverage, communicate with faculty re: rotation issues, represent the residents as a whole in meetings with faculty about overall education needs of the residents; oversee the leadership council, protect the residency experience, leave the residency better than you found out.

Academic - organize and maintain didactics (principles, chiefs, some professional development, landmark papers, etc.) by creating a schedule that mirrors core topics for the absite, and also helping us learn what we actually need to know in practice, recruiting faculty educators and creating/assigning score modules and quizzes to parallel the lectures; assist with complex case conference and monitor both resident and faculty feedback re: the conferences; any additional innovative conferences and lectures can be created based on demand and support. Academic chiefs will also interface with the simulation representative/faculty to develop and implement the robust simulation curriculum

Wellness - organize initiatives such as Run/Walk club, social hours, book club, etc.; attend interview socials; create and troubleshoot Holiday schedule

DEI - work with faculty DEI team on new employee training, hiring/interview processes, assist with DEI outreach and recruitment efforts; heavy involvement in structural disadvantage curriculum and DEI lectures.

Let me know if you have any questions!

Best,

Maisa

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